



Annexure: Application for Institutional Patent Allowance

(Assam Don Bosco University is committed to excellence and diversity in research, and to promoting the development of rigorous, critical and socially relevant research. The University promotes the filing of patents through its institutional framework and encourages innovation in research outcomes through interdisciplinary collaborations and by enhancing the practical application of research outcomes, reinforcing the University's role as a catalyst for technological advancement and social progress.)

Institutional Ownership and Inventorship

- *If the invention arises from the use of university resources, it is generally owned by the university as assignee, while the faculty/inventors are named as inventors.*
- *For work developed independent of university resources or on external assignment, joint ownership or different arrangements may apply based on agreements between the institutions involved.*
- *If the invention results from sponsored projects, a No Objection Certificate may be required from the sponsor if they do not claim IP rights. Otherwise, the university and sponsor may be joint assignees.*
- *Proper documentation (assignment deeds, proof of right to apply, employment contracts, etc.) must be furnished to establish the university's right to file, using designated forms such as Form 1 (Application), Form 26 (Proof of Right), and others as per the Indian Patent Office requirements.*
- *Efforts should be made to commercialize the patent, and financial gains from commercialization may be shared as per institutional policy.*

1. Personal Details

Principal Inventor

Name:	Designation:
Department:	Date of joining:

Co-Inventor (if any)

Name:	Designation:
Department:	Date of joining:

Co-Inventor (if any)

Name:	Designation:
Department:	Date of joining:

2. Title of the invention/ innovation

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3. Abstract of the invention/ innovation

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4. Details of the invention/ innovation

(Please give as detailed a description of your invention/ innovation as possible including diagrams and schematics/ photographs where needed/ possible)

Rationale/ Gaps:

Novelty *(specify how will it address the gap):*

Commercial Potential *(target audience/ consumer, specify a “go-to-market” plan, feasibility of royalty to Institution in case of potential partnership):*

Has the invention/ innovation been published/ Is there a plan for the invention/ innovation to be published?

5. Keywords

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6. Institutional Patent Allowance Required

Amount	<i>Please specify in words</i>
Quotation	<i>Please include Quotation (A minimum of 3 Quotations to be submitted)</i>
Quotation 1	<i>(Specify Agency and Amount)</i>
Quotation 2	<i>(Specify Agency and Amount)</i>
Quotation 3	<i>(Specify Agency and Amount)</i>

I/We declare that the information provided is true to the best of our knowledge and that the invention was developed using University resources. I/We agree to abide by the University's IP policy

Names of Applicants

Signatures of Applicants

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Date: _____

(For Review Only)

1. Comments by Board of Management

Names

Signatures

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2. Comments by Research Committee

Names

Signatures

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6. Institutional Patent Allowance Sanctioned

Amount	<i>Please specify in words</i>
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Signature of Vice Chancellor:

Date: